

**Does this Plan include Armstrong Park and Cabrini Park? What is the list of Parks to be included?**

- As part of the master plan, consultants will conduct an inventory and assessment of all park and recreation spaces within Orleans Parish. This will include both city-owned parks as well as extra-municipal locations.

**Can you tell me where the solicitation number is located?**

- Because this RFP is issued through the NORD Foundation, there is no solicitation number associated with this RFP.

**Would the NORD foundation be able to provide a *contract template*?**

- NORDF plans to utilize the City of New Orleans Professional Services Agreement as a template but anticipates making changes to the template during contract negotiations.
- The Professional Services Template will be posted as an addendum to NORDF's website.

**The Parks and Recreation Master Plan proposals are due July 8<sup>th</sup>. What is the due time?**

- Responses are due before 5:00PM Central Time on July 8<sup>th</sup>.

**Can you publish the registered DBE list of firms that expressed interest in the RFP?**

- List will be posted as an addendum by June 29<sup>th</sup>.

**Pg 5 of the RFP mentioned “recent research by design firm Sasaki” related to racial equity metrics and park access. Can you provide more context about when this research was done, and whether it will be made available to the winning bidder?**

- This statistic referenced in the RFP is from a report released by Sasaki called the [Parks and Equity Atlas](#). This report was released in July 2021.

**What cities does New Orleans consider “exemplars” for having strong citywide park plans both from an equity and a resilience perspective?**

- NORDF does not have examples of other citywide park plans.

**In the context of environmental resilience, beyond water management and flood mitigation, what other environmental factors are considered priority for this plan to address?**

- Other environmental priorities may include factors such as coastal erosion, heat islands, and air pollution.

**Section 1.2 references a Community Advisory Group. Can you describe more about the composition of this group, and who will appoint and manage convening the CAG to coordinate their input into the planning process? What is the role of this group vs the Focus Groups described in 2.1.5**

- The Community Advisory Group will consist of both city agencies and community partners and will act as the main advisory entity for the RFP process. It will be relied upon to provide feedback and inform major strategic decisions such as the citywide survey tool and the public engagement plan.

- The Office of Youth and Families and NORDF will be responsible for managing and convening the CAG.
- The focus groups are designed to engage a widespread representative group of residents across New Orleans to receive their feedback and vision for the city's park and recreation system.

**Section 2.1 refers to the need for the PEP to be conducted in multiple languages. Are there other priority languages besides Spanish and Vietnamese?**

- No, the only alternative languages required are Spanish and Vietnamese.

**Is 2020 census data available to inform the analysis referenced in sections 3.3.1 (disaggregated 10 minute walk by race, ethnicity, etc) and 3.4.1?**

- Census data is available on [www.census.gov](http://www.census.gov).

**Section 3.4.1 – what population forecast data exists, at what level of detail, and for what time frame? (2030? 2040? 2050?)**

- NORDF does not have a population forecast.

**Section 3.5.5 references a cost estimate and annual budget for each recommendation. Is this envisioned as a forecast? If so, for what time frame? 5 years? 10 years?**

- The time frame for the park master plan is ten years.

**By what time on Friday, 7/8 should proposals be received by Ms. Mendy at the NORDF Foundation?**

- Responses are due before 5:00PM Central Time on July 8<sup>th</sup>.

**Will all addenda+additional info be posted on this page of the NORDF Foundation website: <https://nordfoundation.org/parks-rfp-2022/>?**

- Yes, addenda will be posted on the NORDF Foundation webpage.

**The RFP asks for proposal cover sheets to contain the RFP number; however, we don't see an RFP number identified—is there an official RFP number for the solicitation?**

- Respondents do not need to include an RFP number in their proposal cover sheets.

**May client references in Tab 9 include references from sub-consultants on the team, or should all references come from projects completed by the Prime Consultant?**

- NORDF prefers if references come from projects completed by the Prime Consultant.

**Can you provide further clarification on what details would be helpful to include in the budget narrative within the Price Proposal? How should respondents distinguish the budget narrative from the detailed procedures, methods, and task outlines contained in Tab 5 - Project Plan?**

- The budget narrative should explain or justify the estimated costs by line in the budget. Respondents should try to anticipate factors that may affect the budget when developing their projections and provide a narrative explanation of those factors.

- It should also explain how the costs associated with each line item or category relate to the implementation of the project as outlined in Tab 5 – Project Plan.